

Super Sign Service™

1

SuperSignService™

Sign Up Guide



Join PayPal Today
Now Over
86.6 million accounts



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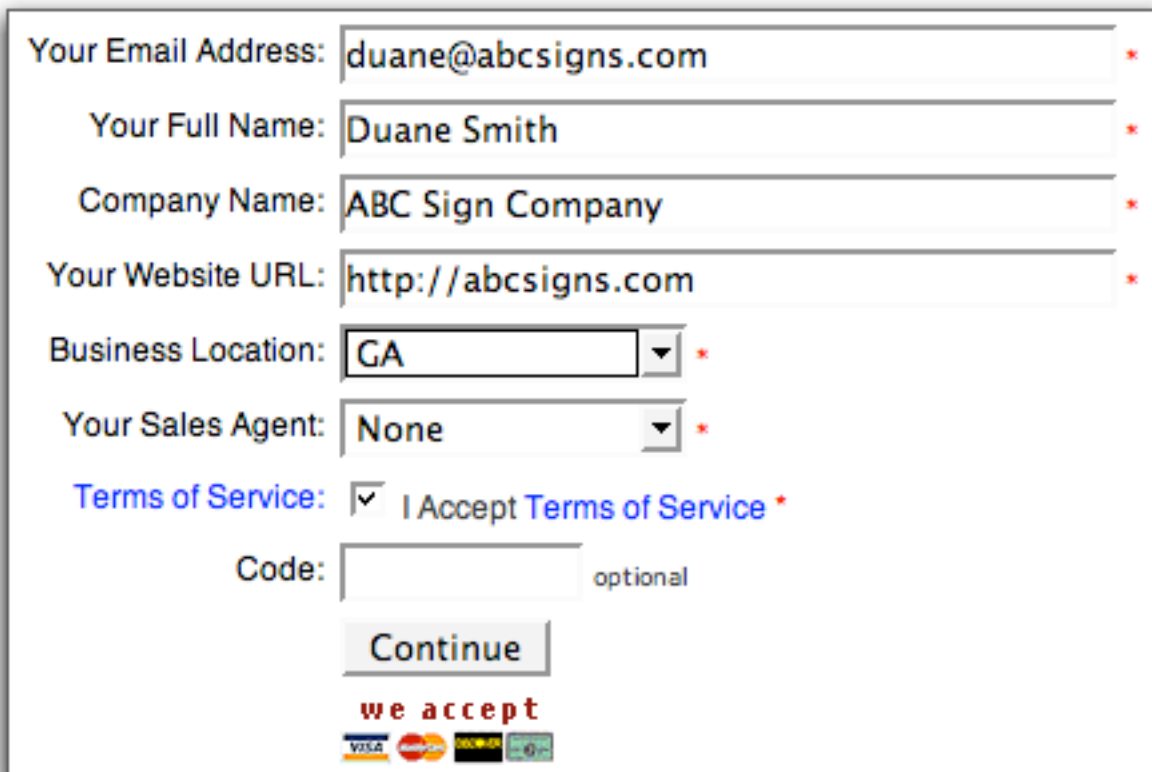
Create a PayPal Business Account

Welcome! You are just a few minutes away from setting up a PayPal Business Account, which you will then use to fund your SuperSignService™ Subscription and receive Customer Payments. This manual contains step-by-step instructions. Following, is the information you will need to complete your PayPal Business Registration:

1. Company Name and Address
2. Bank Account Number and Routing Number
3. Credit Card Number

Where to Start

1. To begin, navigate your browser to: <http://supersignservice.com/registration.html>
2. Select a Subscription Plan and fill in required (*) fields. Then click Continue.



The screenshot shows a registration form with the following fields and values:

- Your Email Address: *
- Your Full Name: *
- Company Name: *
- Your Website URL: *
- Business Location: *
- Your Sales Agent: *
- Terms of Service: I Accept Terms of Service *
- Code: optional

Below the form is a "Continue" button and a "we accept" logo with icons for Visa, MasterCard, Discover, and American Express.

Click the link to create a PayPal Business Account

3. In the next screen, you will see a section like this...

1 **Important:** you will need a PayPal '**Business**' Account in order to Subscribe.
PayPal 'Business' Accounts include:

- Free Setup and NO MONTHLY FEES
- Full eCommerce Gateway Features (including Sales Tax and Shipping)
- Setup to let your customers pay by: Credit Card or PayPal Account
- All Customer Payments go straight into YOUR account
- [Click HERE to create a PayPal Business Account](#)

*****Be sure to RETURN TO THIS SCREEN after creating your PayPal Account*****

If you do NOT currently have a PayPal Business Account, click the link labeled 'Click HERE to create a PayPal Business Account' and continue with Step 4.

TIP: If you already have an existing PayPal Business Account, you may skip to the next Section, titled 'Subscribe'.

PayPal - Screen 1

4. A new window will open, similar to the following...



The screenshot shows the PayPal website interface. At the top left is the PayPal logo. At the top right are links for [Sign Up](#), [Log In](#), and [Help](#). Below these is a navigation bar with buttons for [Welcome](#), [Send Money](#), [Request Money](#), [Merchant Tools](#), and [Auction Tools](#). The main heading is **Build Your Online Business With PayPal**. Below this is a section titled **Broaden Your Reach – Offer PayPal to Your Buyers**, which includes logos for VISA, MasterCard, AMEX, DISCOVER, and eCHECK. The text states: "With more than 86.6 million accounts in [56 countries and regions](#), PayPal offers a fast, affordable and convenient online payment service for businesses of all sizes." There are two call-to-action buttons: **Need to accept credit cards?** and **Already accept credit cards?**. Under the first button, it says: "Use [PayPal](#) to receive payments easily and safely. Start accepting credit card payments in minutes." Under the second button, it says: "Reach out to millions of active PayPal buyers by integrating PayPal into your existing e-commerce solution." Below this is a section titled **The PayPal Business Account features:** with a bulleted list of features.

PayPal [Sign Up](#) | [Log In](#) | [Help](#)

[Welcome](#) [Send Money](#) [Request Money](#) [Merchant Tools](#) [Auction Tools](#)

Build Your Online Business With PayPal

Broaden Your Reach – Offer PayPal to Your Buyers     

With more than 86.6 million accounts in [56 countries and regions](#), PayPal offers a fast, affordable and convenient online payment service for businesses of all sizes.

Need to accept credit cards? **Already accept credit cards?**

[Use PayPal](#) to receive payments easily and safely. Start accepting credit card payments in minutes.

[Reach out](#) to millions of active PayPal buyers by integrating PayPal into your existing e-commerce solution.

The PayPal Business Account features:

- Low cost. No start-up or monthly fees, no cancellation fees, and no minimum payments. [Lower transaction fees](#) than other merchant accounts
- Quick setup. Sign up and get started in minutes. No extra software or hardware needed
- Security. As an industry leader in fraud prevention and risk management, PayPal has 60%-70% lower fraud loss rates than other merchant accounts
- Network of buyers. One in three online buyers in the U.S. has a PayPal account, and over 58,000 users worldwide sign up for PayPal each day.

Click the 'Sign Up' link and continue to Step 5.

PayPal - Screen 2

5. Click the 'Business Account' radio button, then click 'Continue'.

Choose Account Type → Enter Information → Confirm → Done

Sign Up for a PayPal Account

Anyone with an email address can use PayPal to send and receive money online. [What is PayPal?](#)

Already have a PayPal Account?
[Upgrade your account](#)

Personal Account
Ideal for online shopping. Send and receive payments through PayPal's secure network. Personal accounts cannot accept debit or credit card payments. [Learn more](#)

Premier Account
Perfect for buying and selling on eBay or merchant websites. Accept all payment types for [low fees](#). Do business under your own name. [Learn more](#)

Business Account
The right choice for your online business. Accept all payment types for [low fees](#). Do business under a company or group name. [Learn more](#)

Select the country or region where you live:

United States ▼

Continue

PayPal - Screen 3

6. Fill in all three sections, then click 'Continue'.

Account Sign Up Business Account

Business Name:	ABC Sign Company
Category:	Business
Address 1:	5025 Eagle Pass
Address 2: (optional)	
City:	Plano
State:	TX
ZIP Code:	75023 (5 or 9 digits)
Country:	United States
Customer Service Email:	service@abcsigns.com
Customer Service Phone: (optional)	<input type="text"/> ext. <input type="text"/>
Business URL: (optional)	<input type="text"/>

Your Business Information

Please enter the information for your group, organization, government entity, non-profit, individual business, or partnership.

Please enter the full email address, for example, **name@domain.com**

This email address will be shared only with those who purchase from you. It will be provided to buyers during payment so that they can contact you if needed.

You will be asked to enter an email address for your PayPal profile on the next page. It can be the same or different from your Customer Service Email.

Please enter your Business URL, for example, **www.businessname.com**

First Name:	Duane
Last Name:	Smith
Work Telephone:	214-832-2345 ext. <input type="text"/>
Home Telephone: (optional)	<input type="text"/>
Mobile Telephone: (optional)	<input type="text"/>

Business Owner Contact Information

Please enter the contact information for the owner of this business. If you are the owner or contact person, enter your information.

Address 1:	1313 Mayberry Road
Address 2: (optional)	
City:	McKinney
State:	TX
ZIP Code:	75141 (5 or 9 digits)
Country:	United States

Business Owner Address

Please enter the personal address for the owner of this business. If the owner's personal address and business address are the same, this section may be left blank.

[Continue](#)

PayPal - Screen 4 (top)

7. Fill in the top half of the screen with your Email, Password and Security Questions.
Note: this email will be your **PayPal Email Address** (that you use to login into PayPal).

Account Sign Up Business Account

Email Address:	sales@abcsigns.com <small>(e.g. name@domain.com)</small>
Re-enter Email Address:	sales@abcsigns.com
Password:	*****
Retype Password:	*****

Your Email Address and Password
You will use this information to log in to PayPal.

Please enter your full email address, for example, **name@domain.com**

Your password must be at least 8 characters long and is case-sensitive.

Try to make your password as unique as possible. We strongly encourage you to use a brand new password, NOT one used for other accounts.

Security Question 1:	Mother's maiden name
Answer 1:	Smith
Security Question 2:	Last 4 characters of driver's license
Answer 2:	2567

Password Recovery
If you lose your password, we will ask you these questions to confirm your identity.

Please enter answers that are memorable to you.

TIP: the email address you enter here may NOT already be used with another PayPal Account. You MAY use an 'alias' email address.

TIP: you should immediately WRITE DOWN the address and password that you enter on this screen... and file in a safe place! You will need this information in order to complete your subscription to SuperSignService™.

PayPal - Screen 4 (bottom)

8. Fill in the lower half of the **same screen** by selecting the two radio buttons for the User and Privacy Agreements. Then, fill in the Security Measure field and click 'Sign Up'.

You're just about there!

User Agreement [Printable Version](#)

The following policies (showing their last updated date) are incorporated into this Agreement by reference and provide additional terms and conditions related to specific PayPal services we offer:

Privacy Policy [\(Printable Version\)](#)

The Privacy Policy below governs your PayPal account and any information you provide on this site.

Do you agree to the User Agreement and Privacy Policy, and terms incorporated therein?

Yes
 No

Do you understand your rights with regard to the arbitration of claims as outlined in the [Legal Disputes](#) section of the User Agreement?

Yes
 No

3 E A 7 G

[Sign Up](#)

User Agreement and Privacy Policy
These documents are designed to protect and inform you of your rights and obligations within the PayPal service.

This section must be completed to sign up for PayPal.

Security Measure
Type the characters you see into the blank field, without spaces.

This helps PayPal prevent automated registrations and increases the security of our network.

You may also [listen to a recording of the characters](#).

Confirm Your Email Address - Step 1

PayPal will immediately send an email to your registered address, containing a Confirmation Link. Follow Steps 1-3 (below) to confirm your registered address.


TIP: you should confirm your email address NOW. Do NOT put off till later, as your account will need to be confirmed in order to subscribe to SuperSignService™.


Choose Account Type → Enter Information → **Confirm** → Done


Account Sign Up
Business Account

TWOA Data Services is now eligible for a referral reward. For your friend to receive the reward, you must complete the new account bonus requirements. This can all be done easily within your PayPal account. Thanks, you're almost done!
To complete your registration, please confirm your email address.

How to Confirm Your Email Address

 **Step 1: Go to Your Email**
We sent you an email to:
sales@abcsigns.com

 **Step 2: Click On The Link**
Click on the link in the email. You will be returned to PayPal. [Click here if a link does not appear in the email.](#)

 **Step 3: Enter Your Password**
You will be asked to enter your password. You will need your password every time you use PayPal.

If you want to confirm your email address at a later time, click **Continue**.

TIP: you may ignore the Continue button on this screen, since following the three Steps (listed in this PayPal screen) will open a new PayPal window.

Confirm Your Email Address - Step 2

Here is what your PayPal Confirmation Email will look like...

The screenshot shows a PayPal confirmation email. At the top left is the PayPal logo with the tagline "The way to send and receive money online". The main heading is "Confirm Your Email Address!". Below this, it says "Dear ABC," and explains that to complete a PayPal Business account, the user must click a link and enter a password. A yellow box highlights the link: "Click here to activate your account". To the right, there are two sections: "Protect Your Account Info" and "Protect Your Password". The "Protect Your Account Info" section advises users to never provide their password to fraudulent websites and to use a new browser to access the PayPal website. The "Protect Your Password" section advises users to never give their password to anyone, including PayPal employees. At the bottom, it says "Thank you for using PayPal! The PayPal Team".

PayPal The way to send and receive money online

Confirm Your Email Address!

Dear ABC,

To complete your **PayPal Business account**, you must **click the link below** and enter your password on the following page to confirm your email address.

[Click here to activate your account](#)

After you confirm your email address, you can send money for FREE, accept unlimited credit card and bank account payments, use special tools for sellers, and receive exclusive customer service hotline help 7 days a week. You will be subject to a low fees for receiving payments.

You can also confirm your email address by logging into your PayPal account at <https://www.paypal.com/us>. Click on the "Confirm email" link in the Activate Account box and then enter this confirmation number: 0035-8988-8658-2040-8691

Thank you for using PayPal!
The PayPal Team

Protect Your Account Info

Make sure you never provide your password to fraudulent websites.

To safely and securely access the PayPal website or your account, open a new web browser (e.g. Internet Explorer or Netscape) and type in the PayPal URL (<https://www.paypal.com/us/>) to be sure you are on the real PayPal site.

PayPal will never ask you to enter your password in an email.

For more information on protecting yourself from fraud, please review our Security Tips at <https://www.paypal.com/us/securitytips>

Protect Your Password

You should **never** give your PayPal password to anyone, including PayPal employees.

Click the 'Activation' Link. This will open up a new browser window, where you will type in your Password. If entered correctly, you will see a screen similar to the following...

The screenshot shows the PayPal account setup progress screen. At the top left is the PayPal logo. On the top right are links for "Log Out" and "Help". Below the logo is a progress bar with four steps: "Choose Account Type", "Enter Information", "Confirm", and "Done". The "Confirm" step is currently active. Below the progress bar, the heading is "Email Confirmed". The text says "You have confirmed sales@twoa.com." and "This is your primary email address." At the bottom right, there is a "Continue" button.

PayPal [Log Out](#) | [Help](#)

Choose Account Type → Enter Information → **Confirm** → Done

Email Confirmed

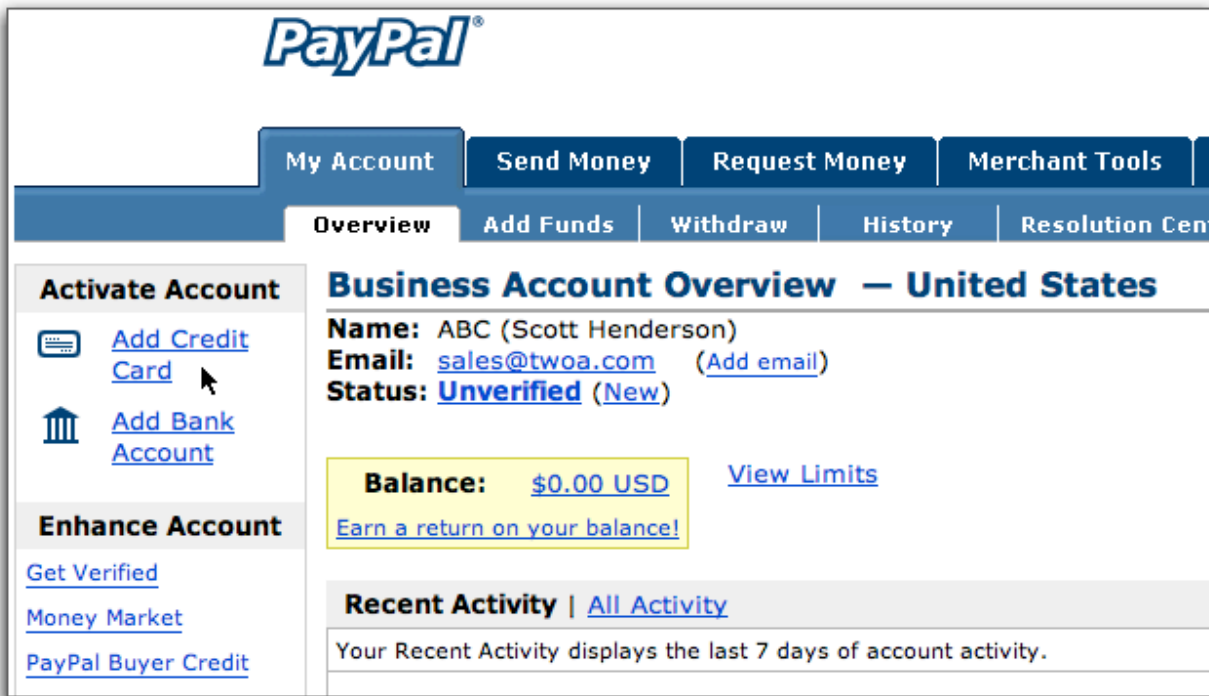
You have confirmed **sales@twoa.com**.

This is your primary email address.

[Continue](#)

Confirm Your Email Address - Confirmed

Click the 'Continue' button (on the Email Confirmed Screen) and you will be taken into your PayPal Account, with a screen similar to the following...



The screenshot shows the PayPal Business Account Overview page. At the top is the PayPal logo. Below it is a navigation bar with tabs for 'My Account', 'Send Money', 'Request Money', and 'Merchant Tools'. Under 'My Account', there are sub-tabs for 'Overview', 'Add Funds', 'Withdraw', 'History', and 'Resolution Center'. The main content area is titled 'Business Account Overview - United States'. It displays account information: Name: ABC (Scott Henderson), Email: sales@twoa.com (with an 'Add email' link), and Status: Unverified (New). A highlighted box shows the Balance: \$0.00 USD, with a 'View Limits' link and a link to 'Earn a return on your balance!'. Below this is a 'Recent Activity' section with a link to 'All Activity' and a note that it displays the last 7 days of activity. On the left side, there are two sections: 'Activate Account' with links for 'Add Credit Card' (with a mouse cursor) and 'Add Bank Account', and 'Enhance Account' with links for 'Get Verified', 'Money Market', and 'PayPal Buyer Credit'.

There are just two (2) Steps left! You need to Add a Credit Card and Bank Account.

PayPal - Step 5 (Add a Credit Card)

Click the 'Add Credit Card' link and fill in the required information, then click 'Add Card'.

Add Credit Card or Debit Card

Debit Cards (also called check cards, ATM cards, or banking cards) are accepted if they have a Visa or MasterCard logo.

Number of cards active on your account: 0

First Name:

Last Name:


Card Type:

Card Number:

Expiration Date:

Card Verification Number:

(On the back of your card, find the last 3 digits)
[Help finding your Card Verification Number](#) | [Using AmEx?](#)



Billing Address

Enter the address where you receive billing statements for this card. In order to verify your bank card number, the billing address must be the one displayed on your bank receipt.

Use this address as billing address

Enter a new address as billing address

Address 1:

Address 2:
(optional)

City:

State:

ZIP Code: (5 or 9 digits)

Country: United States

For your protection, we verify credit card and debit card billing addresses.

The process normally takes about 30 seconds, but it may take longer during certain times of the day. Please click the **Add Card** button to update your information. When your card has been successfully added, you will see a confirmation page.

TIP: you may NOT use a Credit Card that is already assigned to another PayPal Account (such as a Personal Account).

TIP: if your credit card verification is 'denied' (which could happen for a multitude of reasons), PayPal will have to go into a 'manual' verification mode, which can take up to 3 business days. Therefore, in the event that this occurs, we suggest you use a different credit card.

PayPal - Step 6 (Add a Bank Account)

Click the 'Add Bank Account' link (from your main Overview Screen) and fill in the required information.



Add a Bank Account in the United States

[Secure Transaction](#)

The safety and security of your bank account information is protected by PayPal. We protect against unauthorized withdrawals and will notify you by email whenever you deposit or withdraw funds from this bank account.

Adding a bank account is the first step towards becoming Verified. [Learn more](#)

Country: United States

Bank Name:

Account Type: Checking
 Savings

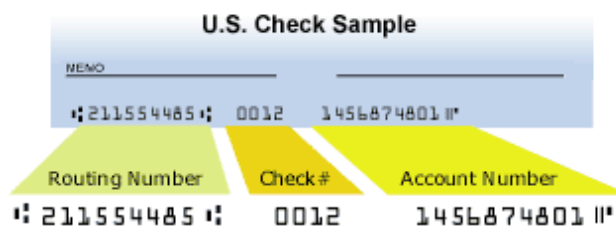
Routing Number:

Is usually located between the symbols on your check.

Account Number:

Typically comes before the symbol. Its exact location and number of digits varies from bank to bank.

Re-enter Account Number:



[Add Bank Account](#)

[Cancel](#)

That's it! You have now successfully created your PayPal Business Account. You may now close the PayPal window, to return to the SuperSignService™ Registration Screen.

Then, continue with the next Section, titled 'Subscribe'.

Subscribe


Next, click the Subscribe button (displayed below).

2 Clicking the **Subscribe** button will take you to our PayPal Gateway, where you will be able to securely process your Service Subscription.

Subscription Plan:	Gold
Trial Period:	1 Month
Trial Cost:	\$39.00
Billing Cycle:	3 Months
Subscription Rate:	\$297.00
Transaction Fee:	no fee

[Subscribe](#)

we accept



Note: Once your Subscription is received, you will be sent an email with Instructions and Password to Log into your Account.


You have 1 Month to use our service (at the Trial Cost listed above). From then on, your service will remain active as long as we receive your subscription payments.

You may cancel at any time. If you cancel during your Trial Period, there will be NO ADDITIONAL CHARGES, whatsoever.


You may modify your Subscription Plan at any time (after the Trial Period). Changes will take effect at the start of your NEXT billing cycle.

You will be taken to the secure TWOA Data Services Subscription Page (at PayPal), where you will enter your new PayPal Email Address and Password.


TWOA Data Services

Payments by 

Checkout

[Secure Transaction](#) 

PayPal provides secure payment processing for your seller, **TWOA Data Services**. To continue, please enter the required information below. [Learn more](#) about PayPal.

Pay To: TWOA Data Services
Subscription To: TWOA Super Sign Service Subscription
Subscription Terms: \$39.00 USD for the first month
Then \$297.00 USD for each 3 months
Currency: U.S. Dollars 
Amount Paid Today: \$39.00 USD

Note: Your subscription will automatically renew at the rates stated above unless you cancel prior to the end of the billing period.

If you do not currently have a PayPal account, [click here](#)

PayPal Login

Already have a PayPal account? Please log in below

Email Address: [Forgot your email?](#)
PayPal Password: [Forgot your password?](#)

Fill in your PayPal Email Address and Password, then click the 'Submit to Secure Server' button.

The next screen will contain your subscription and payment details.

Fill in your Contact Telephone Number (and confirm credit card). Click the Pay button.

Make Your Payment [Secure Transaction](#)

Review the payment details below and click **Pay** to complete your secure payment.

Pay To: TWOA Data Services
User Status: [Verified Business Member \(17\)](#)
Subscription To: TWOA Super Sign Service Subscription
Quantity: 1
Subscription Terms: \$39.00 USD for the first month
Then \$297.00 USD for each 3 months
Amount Paid Today: \$39.00 USD

Subscription Details

Your subscription will automatically renew at the rates stated above unless you cancel prior to the end of the billing period.


Source of Funds

Credit Card: \$39.00 USD from Visa XXXX-XXXX-XXXX-7564

Future payments will also be drawn from your balance. If your balance does not cover the payments, you authorize PayPal to deduct the amount from Visa XXXX-XXXX-XXXX-7564.
[More Funding Options](#)

Contact Telephone Information

Your seller has requested a Contact Telephone Number in case you need to be contacted regarding your order.
[Privacy](#)

Contact Telephone  **ext.**

Congratulations! You are now officially signed up with SuperSignService™.

You will receive an Email from signservice@SuperSignService.com titled 'TWOA Super Sign Service Subscription'. This email will contain complete details of your subscription along with your Account Passwords and Getting Started Information.

Welcome to the SuperSignService™ Family. We look forward to serving you!